FIGURE 3: CORE AND EXPANDED CARE TEAM INVENTORY TOOL

Function	Who Does This?		How Much Dedicated Time? (e.g., hours/week, portion of FTE)
	Name	Role/Title	
Provides direct patient care, including diagnoses and treatment.			
Assists the PCP with direct patient care, and is responsible for day of patient flow, including pre-visit planning and room preparation.			
Connects patients to social health services.			
Provides day-to-day behavioral health support for care team and patients.			
Manages panel size, opening and closing of panels, and creation of gap reports.			
Uses care gap reports to conduct proactive outreach to patients and schedule for needed follow up.			
Provides access to primary care services based upon patient need, and oversees clinical workflows.			
Provides additional behavioral health services through psychological evaluation, SUD diagnosis and treatment, and by prescribing medications.			
Provides medication management and patient and provider medication education.			
Organizes patient care, including scheduling and follow-up of specialty appointments.			
Provides education, goal setting, self-management, teaching and coaching for patients with chronic conditions.			
Develops programs and materials to teach patients and their families how to manage their health conditions.			
Monitors performance measures and works with the care team to improve the quality of patient care.			
Creates reports and tracks quality improvements.			